



Square Root London LTD
449A Railway Arches
Amhurst Road
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T: 0203 4175 940

Events Manager 2019

Square Root is an award-winning soft drinks producer, founded in 2012 in Robyn & Ed's kitchen. We still make all our own sodas, from fruit to bottle, in our own production space - something nobody else in London is doing! We're looking for a highly talented Events Manager to take the reins and make our exciting events the talk of the town. We've got things buzzing after a busy 2018, and we're ready to level up again in 2019, with your help.

We need a real hands-on, confident and proactive person to join us and take over both our public facing & trade focused events. This role is perfect for someone who is looking to make a real difference to a growing team, take ownership over a whole department and make waves in the fizzy pop biz!

What we need you to do:

- Manage, maintain and seek out new opportunities for our calendar of public & trade focused events.
- Develop a team of reliable casual events staff who are an excellent representation of everything Square Root.
- Create and communicate detailed briefs for every event, specifying tasks, requirements, budget, deadlines and appointment of tasks to team members.
- Manage sales support events, product launches and customer tastings alongside our sales team.
- Liaise with the founders and sales team to tie events focus in with our positioning and sales strategy.
- Maintain the events equipment and keep it all neat and tidy in our warehouse.
- Regularly reporting to Brand Manager Chris, and founders Robyn and Ed.

Our ideal candidate will:

- Have a full UK driver's license and be confident driving a large van.
- Be available to work evenings and weekend as required by our calendar of events.
- Be passionate about food & drink and love our sodas, & how we do things.
- Be willing to get stuck in and be able to work quickly and efficiently. We like to work with people who lead by example and foster a positive work environment.



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- Have fruit chat good enough to rival Ed and be organised enough to impress Robyn!
- Have previous experience in an events role with a great list of contacts and lots of ideas for where you see Square Root popping up.
- Be confident and focused on our company goals and be ready to work closely with the founders and sales team to develop our events & brand strategy for this year & beyond. Your input will really count with this one!

Sound like you? What are you waiting for?!

Our office environment is fairly non-standard, in the best possible sense, so the work is varied, the dress code is casual, and the team is genuinely friendly and fun. Our team is what makes us here at Square Root and we love sitting down together for big communal lunches and touring round together on staff nights out – it's a really exciting time to become part of our rapidly growing business.

To spread our amazing sodas, we need amazing people. Interested in joining us? Email us on jobs@squarerootsoda.co.uk and tell us why you're amazing, why you're the right person for this job and what your dream flavour of soda would be if you could make one.

Questions? Good! Give us a call on 02034 175 940 and ask for Robyn - she'll be happy to discuss your application!

Compensation Details:

- £23 - 25K base salary + commission based on experience.
- Office based in East London, with travel expenses paid.
- All you can drink soda!
- Square Root Lunch Time - we sit down together every day and share a company provided lunch, it's the best! You'll also get lunch expenses when you're on the go.
- Friday drinks at our production space - our fridge is filled with only the best local producers our soda swapsies can buy!
- Team dinners spent dining with one of our customers' venues - they make the best food obv's!

Start Date: January 2019 or as necessary depending on circumstances.